

ANCHORAGE YOUTH COURT APPLICATION FOR EMPLOYMENT

Date: _____

Personal Information:

Name _____
Last First MI

Other names used: _____

Address: _____
Street City State Zip

Phone #(s) _____ email address: _____

What position are you applying for? _____ Date Available _____

Education:

Name/Address of School below: Major Years completed Graduate?

High school _____

College _____

Graduate School _____

Employment/Civil Engagement History: List current and previous employers and/or organizations you have volunteered for, beginning with your current or last employer or organization.

<u>Date: mo/yr</u>	<u>Business name, Supervisor, Address, Phone</u>	<u>Wage/Salary hr/mo</u>	<u>Reason for leaving</u>
1. From _____ To _____ Position, title, duties _____	_____	_____	_____
2. From _____ To _____ Position, title, duties _____	_____	_____	_____
3. From _____ To _____ Position, title, duties _____	_____	_____	_____
4. From _____ To _____ Position, title, duties _____	_____	_____	_____

References: Give below the names of 3 persons, not related to you, whom you have known for at least 1 year:

<u>Name</u>	<u>Address</u>	<u>Phone # (work/home)</u>	<u>years known</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

GENERAL INFORMATION

"Yes" answers to the following 3 questions will not necessarily result in denial of employment. AYC will consider all the circumstances, including the date and nature of events, which have led to the actions described below. Your written explanation will assist AYC in determining your eligibility, qualifications, and suitability for employment. Attach additional sheets if necessary.

1. Have you ever been convicted of, pled "no contest" to, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "YES," even if the matter was later dismissed, deferred, vacated or expunged. If you answer "YES," you must provide dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s). YES NO
2. Have you ever been dismissed (fired) from any job or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer "YES" even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES," you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination. YES NO
3. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body or by your current or any previous employer? If you answer "YES," you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you. YES NO

As an applicant for employment, I understand the following:

- If my application is accepted, the effective date of my employment shall be the time I actually begin to work. If I am employed, I agree to comply with and be bound by the safety and health rules and regulations of the company.
- I am an at-will employee. My employment is not guaranteed for any term, and the company or I may terminate my employment for any reason, any time.
- No one is authorized to make any oral assurance or promise of continued employment.
- According to federal law all individuals who are hired must produce certain documentation to verify their identity and US citizen status. I realize that any offer of employment would be contingent upon my ability to produce the required documentation within the time required by law.
- Prior to extending an offer of employment; Anchorage Youth Court will verify prior employment and contact references.
- Anchorage Youth Court will check the sex offender registers and court records for all states that I have lived in and act accordingly.
- To be hired to work with young people, I must pass a background check required by the Department of Health and Social Services.
- Anchorage Youth Court provides employment opportunities without regard to race, religion, color or national origin, ancestry, age, physical or mental disability, sex, sexual orientation, sexual identification, marital status, change in marital status, pregnancy or parenthood.

I certify that I have read and understand this application form including the information above and that all statements made on this application are true and complete to the best of my knowledge. Any false statements on this application or during interviews will subject me to disqualification or immediate dismissal.

Date _____

Signature _____